



## South Australia Driver Profile Checklist

### You'll need to upload photos of:

- Your face** so passengers can identify you upon pickup.
- Your car** so we can confirm your car is the one registered and insured, and that it is in good condition.
- The front and back of your Driver's License** so we can check you are the insured driver.

### Documents you'll need to acquire and upload a photo of:

- Driver Accreditation** - This can take a while to process, so get it done early.
  - All the forms and order of process you need is available [here](#). You'll need to get your DSCI screening done before you can apply, which can be done [here](#). Or if you already have it, you will need to fill out a [consent form](#).
  - Once you've got that, you will need to fill out a [certificate of fitness](#), which will require you to visit your GP. Completing sections one and two before your appointment. And your GP can complete sections three and four along with the declaration in section 5.
  - Then, fill out an [application for the driver accreditation](#), and fill in the [driver declaration](#).
  - Finally, you can either lodge your paperwork in person, in the post or via email!
    - In person:  
Accreditation and Licencing Centre  
71 Richmond Road  
Mile End
    - Their postal address is:  
Accreditation and Licencing Centre  
PO Box 9, Marleston, BC 5033
    - Their email is: [DPTI.ALConline@sa.gov.au](mailto:DPTI.ALConline@sa.gov.au)
- Operator Accreditation** - This is free! It is something we supply to you.
  - Just email [driveforus@shebah.com.au](mailto:driveforus@shebah.com.au) with your full name, and details of the car you intend to drive for Shebah with. We will send you out a document, that you will hand in to the Department of Transport.
  - The Department of Transport will supply with you with a certificate which you upload to your profile!

- ❑ **Car Registration** - This takes under a minute, and it's free!
  - ❑ Just type in your registration plate into [this search engine](#) and hit next
  - ❑ Simply screenshot the results!
  
- ❑ **Insurance** - This is a quick one too.
  - ❑ Make sure you tell your insurer that you will be driving rideshare, and talk about your options.
  - ❑ Once you have lodged your driver accreditation docs, your cars CTP insurance premium will change.
  - ❑ But if you want a second expert opinion, head [here](#).
  
- ❑ **Vehicle Inspection** - It takes an hour, and costs \$99. If your car is under 12 months old, you don't need one!
  - ❑ Book an inspection [here](#).
  - ❑ If your car is less than 12 months old, just upload your Car Registration here.
  
- ❑ **DSCI Screening in Child Related Work** - It's quick to complete, but can take up to 30 business days to process, so get it done early! It costs \$107.80
  - ❑ You must apply as an sole trader, which will require you to [register as an organisation](#), and tick that you are a Site Administrator.
  - ❑ Once you have registered as an organisation, [start your application](#) using the login details provided to you.